

Thema / Topic	The Successful Start of a Professional Career
Referent / Trainer	Dr. Monika Clausen
Sprache / Language	English
Datum / Date	16.-17.01.2012, 09.00 – 17.00 Uhr
Ort / Location	Ort
Inhalt / Content	<p>For most graduates the entry into a professional business life is a challenge. In the workshop we will discuss details about the application procedures, we will critically review the information you give in your CV and we will practice job interviews. We will look at: - The labour market: Companies and competitors - The documents: Cover letter, Curriculum vitae and appendices, - The interviews: Questions and answers, - The strategy: Timing and search of Companies, - Your competences: What you have learnt during your doctorate and how to convey this to potential employers. Participants have the option of sending in their CV before the course for a personal feedback and have to bring a printed version to the course.</p>